

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

7 SEPTEMBER 2016 - 31 JANUARY 2017

## **NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

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**Cabinet Comprises:**

Leader of the Council – Cllr David Sheard  
Deputy Leader of the Council – Cllr Shabir Pandor  
Economy, Skills, Transportation and Planning – Cllr Peter McBride  
Housing and Enforcement Management – Cllr Naheed Mather  
Other Place: Highways and Neighbourhoods – Cllr Musarrat Khan  
Family Support and Child Protection – Cllr Erin Hill  
Adults, Health and Activity to Improve Health – Cllr Viv Kendrick  
Community Cohesion and Schools – Cllr Masood Ahmed  
Asset Strategy, Resources and Creative Kirklees (Arts) – Cllr Graham Turner

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<b>COMMUNITY COHESION AND SCHOOLS</b>			
<p><b>Continuing the strategic and collaborative approach between Kirklees Council and our schools, settings and partners</b></p> <p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>	Cabinet 18 October 2016	Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk	May 2016
<p><b>Integrated Community Safety- Quality of Life</b></p> <p>This report will set out proposals and recommendations regarding the future role of an Integrated Community Safety function using a digital by design approach. This will include the focus, approach and resources needed to achieve the objectives and outcomes set out. This is specifically in relation to providing an area based service to customers using Intelligence &amp; evidence to find ways of tackling problems.</p>	Cabinet 18 October 2016	Carol Gilchrist, Head of Safe and Cohesive Communities carol.gilchrist@kirklees.gov.uk, Will Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj	September 2016

<p><b>Overview of progress made in relation to changes to specialist provision for children with special educational needs across Kirklees.</b></p> <p>The report sets out the outcomes from the non-statutory consultation for Members' consideration on proposals for adjustments to some existing specialist provisions.</p>	<p>Cabinet 18 October 2016</p>	<p>Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk, Mandy Cameron, Deputy Assistant Director - Learning and Skills mandy.cameron@kirklees.gov.uk</p>	<p>May 2016</p>
<p><b>Report in relation to proposals affecting Honley CE (VC) Infant and Nursery School and Honley CE (VC) Junior School.</b></p> <p>The report requests approval to carry out a consultation about proposals affecting Honley CE (VC) Infant and Nursery School and Honley CE (VC) Junior School.</p>	<p>Cabinet 18 October 2016</p>	<p>Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk</p>	<p>September 2016</p>
<p><b>Primary Pupil Places in the Huddersfield North Area</b></p> <p>This report will provide information in relation to the Council's duty to provide sufficient primary school places to meet basic need and outline proposals for the Huddersfield North area.</p>	<p>Cabinet 15 November 2016</p>	<p>Jo-Anne Sanders jo-anne.sanders@kirklees.gov.uk</p>	<p>April 2015</p>
<p><b>ECONOMY, SKILLS, TRANSPORTATION AND PLANNING</b></p>			
<p><b>Initial Strategic Masterplan - Bradley Park</b></p>	<p>Cabinet 16 September 2016</p>	<p>Liz Jefferson liz.jefferson@kirklees.gov.uk</p>	<p>August 2016</p>

<p>The report will provide an update on the strategic planning work for the potential development site at Bradley Park.</p>			
<p><b>Expanded Formal Pre-application Service &amp; Development Management Officer Member Communication Protocol</b></p> <p>To request Cabinet approval of changes to the process by which formal pre-application advice is offered to applicants with a view to improving the quality of developments, giving applicants confidence and speeding up decision making on planning applications.</p> <p>Cabinet will also be asked to consider amendments to the arrangements for consulting Ward-Members on planning applications.</p>	<p>Cabinet 20 September 2016</p>	<p>Mathias Franklin mathias.franklin@kirklees.gov.uk</p>	<p>August 2016</p>
<p><b>The Council's approach to the delivery of Economic Resilience in Kirklees</b></p> <p>This report will set out proposals and recommendations regarding the future role the council will play, alongside partners in the delivery of the Economic Strategy. This will include the focus, approach and resources needed to achieve the objectives and outcomes set out. This is specifically in relation to business growth; education,</p>	<p>Cabinet 03 October 2016</p>	<p>Kim Brear kim.brear@kirklees.gov.uk</p>	<p>August 2016</p>

skills and employment and Kirklees as a high quality place which provides the right infrastructure to enable success and a great quality of life.			
<p><b>Consultation on the Community Infrastructure Levy - Draft Charging Schedule</b></p> <p>Cabinet will be asked to consider a Draft Charging Schedule for The Community Infrastructure Levy (CIL) which complements the draft Local Plan proposals...</p> <p>The Draft Charging Schedule has been prepared following consultation on the Preliminary Draft Charging Schedule in late 2015 early 2016</p>	Cabinet 12 October 2016	Richard Hollinson richard.hollinson@kirklees.gov.uk	August 2016
<p><b>Publication and Submission of the Local Plan</b></p> <p>For Cabinet to consider the Publication Draft of the Local Plan which will set out a spatial planning strategy for Kirklees for the period 2013 – 2031. The Publication Draft Local Plan has been prepared following consultation on the draft Local Plan proposals in late 2015 and early 2016.</p>	Cabinet 12 October 2016	Richard Hollinson richard.hollinson@kirklees.gov.uk	August 2016
<b>Enterprise Zones -- Memorandum of Understanding</b>	Cabinet 18 October	Alan Seasman, Strategic Investment	Septemb



<p>To request Cabinet to consider the Council being a signatory to a Memorandum of Understanding between the Department for Communities and Local Government (DCLG) and the Leeds City Region Local Enterprise Partnership (LEP) for new Enterprise Zones within Kirklees.</p>	<p>2016</p>	<p>Group Leader alan.seasman@kirklees.gov.uk</p>	<p>er 2016</p>
<p><b>North Kirklees Growth Zone Next Steps report</b></p> <p>To inform Cabinet of the work to date on developing the Strategy for the North Kirklees Growth Zone and to outline key areas of work over the next 18 months</p>	<p>Cabinet 18 October 2016</p>	<p>Stephen Jagger, Housing Commissioning Manager stephen.jagger@kirklees.gov.uk</p>	<p>September 2016</p>
<p><b>HOUSING AND ENFORCEMENT MANAGEMENT</b></p>			
<p><b>Abandoned Waste Management Site, the Scotland Yard, Lockwood, Huddersfield</b></p> <p>Report requesting approval of activity and associated expenditure to deal with a fire and unauthorised activities at The Waste Management Site, The Scotland Yard, Lockwood</p>	<p>Cabinet 20 September 2016</p>	<p>Joanne Bartholomew joanne.bartholomew@kirklees.gov.uk</p>	<p>September 2016</p>
<p><b>Leeds City Region Support for Strategic Housing Sites, Jobs and Skills Growth</b></p>	<p>Cabinet 20 September 2016</p>	<p>James Hinchliffe james.hinchliffe@kirklees.gov.uk</p>	<p>August 2016</p>

<p>A report outlining support of Leeds City Region Local Growth Fund for housing development, jobs and skills growth</p>			
<p><b>OTHER PLACE: HIGHWAYS AND NEIGHBOURHOODS</b></p>			
<p><b>Highways Capital Plan 2016/17</b></p> <p>Cabinet will be asked to consider a revision of the detailed programme of works forming the Highways Capital Plan for 2016/17</p>	<p>Cabinet 13 December 2016</p>	<p>Graham Mallory graham.mallory@kirklees.gov.uk</p>	<p>September 2016</p>
<p><b>FAMILY SUPPORT &amp; CHILD PROTECTION</b></p>			
<p><b>A better service for children &amp; young people – proposals for consultation</b></p> <p>The report seeks approval to commence consultation on the rationale, vision and principles of an Early Help offer relating to the provision of services to children, young people and families in Kirklees.</p>	<p>Cabinet 20 September 2016</p>	<p>Kathryn Loftus kathryn.loftus@kirklees.gov.uk</p>	<p>May 2016</p>
<p><b>ADULTS, HEALTH AND ACTIVITY TO IMPROVE HEALTH</b></p>			
<p><b>Request for approval to consult on the proposed revised Adult Social Care Charging Policy</b></p>	<p>Cabinet 03 October 2016</p>	<p>Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk,</p>	<p>August 2016</p>

<p>This report seeks Member approval to commence a consultation exercise on the charging of social care services for adults within Kirklees.</p>		<p>Damian Crowther damian.crowther@kirklees.gov.uk</p>	
<p><b>Approval to incur capital expenditure on essential developments in adult social care and commissioning.</b></p> <p>This report seeks Member approval for capital expenditure to fund essential developments in IT systems in adult social care and commissioning to maintain and develop the effectiveness and continuity of services.</p>	<p>Cabinet 18 October 2016</p>	<p>Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk</p>	<p>August 2016</p>
<p><b>Implementing the Kirklees Joint Strategy for Older People's Care Homes</b></p> <p>For Cabinet to consider proposals to implement actions within the Kirklees Joint Strategy for Older People's Care Homes regarding the provision of dementia beds, in particular dementia home beds</p>	<p>Cabinet 15 November 2016</p>	<p>Keith Smith, Assistant Director - Commissioning and Health Partnerships keith.smith@kirklees.gov.uk</p>	<p>August 2016</p>
<b>STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES</b>			
<p><b>Provision of loan facility to Kirklees Stadium Development Ltd (KSDL) for investment purposes</b></p>	<p>Cabinet 20 September 2016</p>	<p>Paul Kemp paul.kemp@kirklees.gov.uk</p>	<p>August 2016</p>

As above			
<b>ASSET STRATEGY, RESOURCES AND CREATIVE KIRKLEES (ARTS)</b>			
<p><b>Future Direction of Looking local</b></p> <p>To seek permission to enter formal discussions and delegated authority to enter in to legal agreements about the future of Looking Local</p>	Cabinet 16 September 2016	Jane Brady jane.brady@kirklees.gov.uk	July 2016
<p><b>Council Budget Update Report 2017-21 incorporating an Efficiency Plan</b></p> <p>To consider the updated Medium Term Financial Plan and approval of the 4 year Efficiency Statement to be submitted to DCLG by 14 October 2016</p>	Cabinet 03 October 2016	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p><b>The Future of Museums and Galleries</b></p> <p>The report will request that Cabinet approves the future vision for Museums and Galleries which includes the reduction of sites from 6 to 3. It requests permission to seek expressions of interest in the sites from which the Museums and Galleries service will withdraw.</p>	Cabinet 03 October 2016	Adele Poppleton adele.poppleton@kirklees.gov.uk	August 2016

<p><b>2014/15 to 2018/19 Strategic Investment Plan: Proposals to Allocate Funding from the Strategic Priorities Section of the Capital Plan for New Pupil Places in Huddersfield South West Area</b></p> <p>To seek a Cabinet decision on proposals to address basic need provision of new pupil places in Primary Schools in the Huddersfield South West Area</p>	<p>Cabinet 18 October 2016</p>	<p>David Martin david.martin@kirklees.gov.uk</p>	<p>April 2015</p>
<p><b>Delegation of Authority for Disposal of Surplus Land and Property</b></p> <p>A report seeking approval to delegate authority for disposal of surplus land and property</p>	<p>Assistant Director, Physical Resources and Procurement 18 October 2016</p>		<p>April 2015</p>
<p><b>Dewsbury Education Village update</b></p> <p>The report will update Cabinet on the proposals for both Pioneer House and Council owned land at Bradford Road, Dewsbury in terms of funding and proposed contractual arrangements between the Council and Kirklees College to deliver the scheme</p>	<p>Cabinet 18 October 2016</p>	<p>Andrew Jackson, Principal Project Manager</p>	<p>August 2016</p>
<p><b>Proposal to allocate funding from the Council's 2016/17 to 2020/21 Strategic Investment Plan for the</b></p>	<p>Cabinet 18 October 2016</p>	<p>David Martin david.martin@kirklees.gov.uk</p>	<p>September 2016</p>

<p><b>provision of new pupil places in Huddersfield North.</b></p> <p>To seek a Cabinet decision regarding the provision of a new 420 place primary school building to serve North Huddersfield.</p>			
<p><b>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smith Stadium site Huddersfield.</b></p> <p>To consider a proposal for the Council to exercise its powers of appropriation to assist in facilitating the land assembly for the HD One Development, at the John Smiths's Stadium site Huddersfield.</p>	Cabinet 18 October 2016	Paul Kemp paul.kemp@kirklees.gov.uk	November 2015
<p><b>Corporate Financial Monitoring Report – Quarter 2 for 2016-17</b></p> <p>To consider the second quarter Revenue &amp; Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p>	Cabinet 15 November 2016	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p><b>Charging and Financial Assessment Policy and Procedure</b></p>	Cabinet 13 December 2016	Steve Bird steve.bird@kirklees.gov.uk, Will	May 2016

Report as part of annual budget process, 2017/18, the new charging policy and procedures will cover all aspects of the Care Act 2014 (as amended) case law, regulations and national guidelines, separate consultation is to be undertaken, on policy and charging framework.		Acornley, Head of Environment and Green space will.acornley@kirklees.gov.yj	
<b>Council Taxbase and CTR scheme</b>  Report as part of annual budget process, 2017/18, changes to take account of welfare reforms and universal credit changes and a separate consultation is to be undertaken for CTR.	Cabinet 17 January 2017	Steve Bird steve.bird@kirklees.gov.uk	May 2016
<b>Financial Settlement 2017-18</b>  To update on the Financial settlement & advise on the implications in relation to the Medium Term Financial Plan 2017-21 which feed into the Budget Report	Cabinet 17 January 2017	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<b>Rent Setting for Housing Revenue Account properties for 2017-18</b>  To consider and approve the rent setting policy for	Cabinet 17 January 2017	David Baxter david.baxter@kirklees.gov.uk	April 2016

2017-18 in relation to Housing Revenue Account properties			
<p><b>Council Budget Report 2017-21 incorporating Capital, Treasury Management, General Fund Revenue &amp; Housing Revenue Account</b></p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme &amp; Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	Cabinet 31 January 2017	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p><b>Corporate Financial Monitoring Report – Quarter 3 for 2016/17</b></p> <p>To consider the third quarter Revenue &amp; Capital monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by Council financial procedure rules.</p>	Cabinet 07 February 2017	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016
<p><b>Financial Outturn Report for 2016-17; to include the Revenue, Capital &amp; Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p>	Cabinet 02 May 2017	Eamonn Croston eamonn.croston@kirklees.gov.uk	April 2016



<p>To consider &amp; note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>			
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